

# 21<sup>st</sup> Annual Dream Gala, Saturday, March 6, 2010

1215 Fourth Ave., Suite 1400 - Seattle, WA 98101

P: 206-343-0873 F: 206-343-7015 Guild tax I.D. # 23-1907729

Contact: Paige Commerée, Email: pcommeree@jdrf.org



*dedicated to finding a cure*

## ProCUREment Form

Please Complete Form No Later Than **January 29, 2010**

Procurement #

DONOR INFORMATION			
Donor Name <i>(list exactly as you would like to appear in auction catalog)</i>			
Contact Name <i>(for arrangements)</i>		Contact Phone <i>(for arrangements)</i>	
Address	City	State	Zip
Phone	Fax	Email	
Name of Individual for Thank You / Tax letter <i>(if different than donor/contact name)</i>			
DESCRIPTION OF DONATED ITEM			
Item:		Value <i>(must provide for tax purposes):</i> \$	
<b>Donation Description:</b> Please be complete as this information will be used to write the auction catalog description <i>(color, quantity)</i> <b>Note:</b> When donating a privately owned vacation property, please submit photos.			
Expiration date if any by ____ / ____ / ____ <i>(expiration date on gift will be March 6, 2011 unless otherwise noted)</i>			
<b>Restrictions:</b> Please state any limitations or special restrictions <i>(date/time specific, gratuity not included, advanced reservations required)</i> <b>Note:</b> Please submit photos when donating a privately owned vacation property.			
<b>Tangible Items:</b> <i>(Item to be displayed at auction)</i>		<b>Intangible Items:</b> <i>(Donor: Please include any appropriate display materials)</i>	
<input type="checkbox"/> Item accompanies donor form		<input type="checkbox"/> Certificate accompanies form	
<input type="checkbox"/> Donor will deliver to JDRF by ____ / ____ / ____		<input type="checkbox"/> Donor request's certificate created by JDRF	
<input type="checkbox"/> Donor requests pick-up of donation			
Signature of Donor _____		Date _____	
<i>(Donation can not be processed without donor signature)</i>			
<b>Please Send Completed Form to Address / Email Above</b>		Procured by: _____	