

23rd Annual Dream Gala, Saturday, March 10, 2012

1215 Fourth Avenue, Suite 1400 - Seattle, WA 98161

P: (206) 343-0873 F: (206) 343-7015 Guild tax I.D. # 23-1907729

Contact: Brianne Vanderlinden, jdrfseattleguildprocurement@jdrf.org



ProCUREment Form

Please Complete Form No Later Than **January 13, 2012**

Procurement #

(Office Use Only)

| DONOR INFORMATION | | | |
|---|------|---|-----|
| Donor Name <i>(Please type or print above. List EXACTLY as you would like the donor listing to appear in auction catalog.)</i> | | | |
| Contact Name <i>(for arrangements)</i> | | Contact Phone <i>(for arrangements)</i> | |
| Address | City | State | Zip |
| Phone | Fax | Email | |
| Name of Individual for Thank You / Tax letter <i>(if different than donor/contact name)</i> | | | |
| DESCRIPTION OF DONATED ITEM | | | |
| Item: | | Value (must provide for tax purposes): \$ | |
| Donation Description: Please be as complete as this information will be used to write the auction catalog description <i>(color, quantity)</i> | | | |
| Expiration date if any by ____ / ____ / ____ <i>(expiration date on gift will be March 10, 2013 unless otherwise noted)</i> | | | |
| Restrictions: Please state any limitations or special restrictions <i>(date/time specific, gratuity not included, advanced reservations required)</i> | | | |
| Note: Please submit photos when donating a privately owned vacation property. | | | |
| Notice: If item is more appropriate for the JDRF Golf Tournament or another JDRF special event, your item will be repurposed for another fundraiser for the JDRF Seattle Guild. Please let us know if you would prefer not to have your item used for another JDRF Event. | | | |
| Tangible Items: <i>(Item to be displayed at auction)</i> | | Intangible Items: <i>(Donor: Please include any display materials)</i> | |
| <input type="checkbox"/> Item accompanies donor form | | <input type="checkbox"/> Certificate accompanies form | |
| <input type="checkbox"/> Donor will deliver to JDRF by ____ / ____ / ____ | | <input type="checkbox"/> Donor request's certificate created by JDRF | |
| <input type="checkbox"/> Donor requests pick-up (please call to arrange) | | | |
| Signature of Donor _____ | | Date _____ | |
| <i>(Donation can not be processed without donor signature. If submitted electronically, entering your name serves as your signature.)</i> | | | |
| Please Send Completed Form to Address / Email Above | | | |
| Pink Sheet - Donor Copy ■ White and Yellow Sheets - JDRF Copies | | Procured by: _____ | |